



## SACHIN DEBBARMAN MEMORIAL GOVT. MUSIC COLLEGE

Lichubagan, Agartala, Pin-799010

Website: - <https://www.sdmgovtmusiccollege.in> Email: - [sdmgovtmusiccollege@gmail.com](mailto:sdmgovtmusiccollege@gmail.com)

No.F.2 (1-8)-SDMGMC/Estt./2015/152(2)

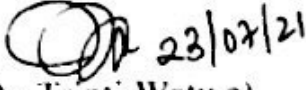
Dated Agartala the / 23<sup>rd</sup> / July, 2021

### NOTIFICATION

All the Ministerial Staff (Official) hereby are requested to follow the under mentioned routine schedule as per the DHE's Memorandum vide letter No.F.2 (11-25)-DHE/UDCA/2019(L)/1856(35) dated 12/07/2021.

Day/ Time 10Am to 4PM	Tuesday / Thursday / Friday	Monday / Wednesday / Saturday
Office Staff	Nilima Das / Rathin Acharjee(Tuesday/Friday)/ J. Bhowmik / Shila Rani Debbarma / Sujit Deb	Rathin Acharjee (Wednesday)
G-D	Jayanti Das / A. Das / B. Datta(Thursday/Friday)/ Sonali Das (Thursday)	Pratima Modak / Sonali Das (Monday/Wednesday) Biplab Datta (Monday)

It is further informed that due to the on- going NAAC- SSR submission process at its peak, all staff members are asked to ensure the unhindered official work by taking charge of the keys etc. from the concerned staff day before their absence as per the routine.

  
(Dr. Tripti Watwe)  
Principal-in-charge  
Sachin Debbarman Memorial  
Government Music College.  
Lichubagan, Agartala, Tripura West

Copy to:-

1. In College notice register .