



ত্রিপুরা সরকার

SACHIN DEBBARMAN MEMORIAL GOVT. MUSIC COLLEGE

Lichubagan, Agartala, Pin-7990010

No.F.2 (1-8)/SDMGMC/Estt./DC/2015 5081A

Dated, Agartala the, 03-01-2015


Sub: Discipline & Anti-ragging Committee

Sl. No.	Name of Committee Members	Department	Designation
1.	Smt.Manika Das	Principal in Charge	Chairman
2.	Smt.Kalpana Dey	Language(Bengali)	Convener
3.	Sri.Narayan Majumder	Tabla	Jt. Convener
4.	Smt.Chanda Nandy	Rabindra Sangeet	Member
5.	Smt. Sanhita Ghosh	Dance	Member
6.	Sri.Bankim Sinha	Dance	Member
7.	Officer in Charge	New Capital Complex Police Station, Tripura Police.	Member

Vocal & Instrumental Music

Role:

- To bridge between goals and accomplishment by ensuring strict rules and regulations for students on behalf of discipline committee
- To create a safe and motivating environment in the institution and to bring professionalism among students by the inculcation of best practices.
- To have an optimistic approach in imparting discipline among students
- To frame rules and regulations to maintain discipline in the college premises.
- To encourage Good and Healthy Practices.
- The committee will deal with any complaint related with Ragging and internal security of the Institution.


(Smt.Manika Das)
Principal in Charge
SDM. Govt. Music College
Agartala, Tripura

Copy to:-

- 1) Secretary, Teachers Council, SDMGMC
- 2) ALL H.O.D.(s) Vocal/Tabla/RS/Dance
- 3) Committee Members
- 4) All Notice Boards.



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GOVERNMENT COLLEGE OF ART AND CRAFT

Lichubagan, Agartala, Pin-7990010

No.F.2 (1-8)/SDMGMC/Estt./DC/2015 *SMO(A)*

Dated, Agartala, 05-01-2015

Minutes of the meeting

Minutes for the Meeting held on 02-01-2015 at 1pm. The meeting held in Principal's Chamber. Following faculties were present in the meeting.

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6.	Sri.Bankim Sinha	Dance	Member
7.	Officer in Charge	New Capital Complex Police Station, Tripura Police.	Member

The meeting was chaired by Smt.Manika Das, Principal in Charge, SDMGMC.

Item No I: Time-bound redressal of the Ragging related issues.

- The Convener D&AR shown full of his enthusiasm to deliver the very purpose of this cell, and thanked the Principal in Charge for such an initiative in the best interest of all the Staff and Students.
- The Committee will ensure the time-bound settlement of the issues.

Item No. 2: Mechanism of maintaining discipline.

- The task force will maintain and enforce strict discipline within the campus.
- Wearing an Institutional identity card will be compulsory for all students.
- In case of any violation of the dress code or disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the D&AR committee members
- In case of any misbehaviour or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the inquiry is over.
- The committee will ensure the total prohibition of cell phone usage by the students in the classroom.

- To monitor the movement of the students in the college and prevent students loitering around in the corridors during the college working hours.
- To ensure that students maintain complete silence in the library
- To maintain proper discipline in the college canteen and student waiting room during the college working hours.
- If any damage is caused to the institute property by any student/group of students, the cost of the same may be recovered with a fine from the said student/group of the students followed by disciplinary action.
- If any indiscipline is found by any of the students, the warning will be given to them in the first instance. In case of a continuation of the misconduct, the committee may take disciplinary action.

Item No. 3: Miscellaneous by the permission of the chair.

- Political activities and the functioning of the student organizations are strictly banned in the campus. Unofficial meetings, strikes, demonstrations, agitations, and fund collection are strictly prohibited. Students who violate the above rules are liable to be dismissed from the college summarily.
- No student shall bring in to the institution campus any banner, flag, board, notice pamphlet, or any other such materials for the purpose of any the political activity of student organizations or other organizations.
- Students should not go outside the campus during class hours. In the event of unavoidable necessity they should seek special permission of the Principal/ Head of the Department.
- Smoking or chewing tobacco on the campus is banned. Anyone found guilty will be viewed seriously.
- Penalty related matters are placed in the annexure. Details of which will be notified on the notice board and institute website.



(Smt. Manika Das)
Principal in Charge
SDM. Govt. Music College
Agartala, Tripura

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The Discipline and Anti Ragging Committee is responsible to follow all the Discipline as well as to check that the 'Code of Conduct' should properly follow by each & everyone who belongs to college.

PENALTIES

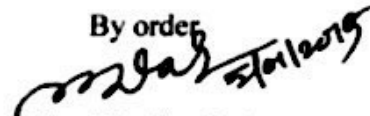
1. Classification of penalties:

- a) Any breach or non-observance in any section or part thereof of any of the foregoing rules and regulation shall constitute a misconduct for which the offender shall be liable to a disciplinary action.
- b) For the purpose of this section, misconduct is classified as either 'Minor' or 'Major'

2. Penalty for Misconduct:

- a) Warning or reprimand (plus surcharge where applicable, to be given, in writing always for record purposes).
- b) Forfeiture of pay.
- c) Suspension with loss of pay and / or allowance (For a period of not more than one month). Service Conduct Rules of Government of Tripura is applicable for employees of this Institution.
- d) Stoppage of candidature.
- e) Rusticate from the Institution.

By order



(Smt. Manika Das)
Principal in Charge
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